H
COURTYARD

## CourtYard ${ }^{\circledR}$ Aluminum Fence Hundred Series Installation Instructions

## Always check local building codes, property lines and underground utilities before installation.

Note: - These instructions must be followed exactly as written and the materials used must be exactly as shown in the instructions. Any deviation from the instructions or variation in the materials used/ installed may result in an unsuccessful installation.

- When core drilling any post product where water can build up, the installer is responsible to drill a $1 / 4^{\prime \prime}$ hole as close to the bottom of the post by concrete as possible. If there is no weep hole, you may have damage from moisture build up and freezing.
- Sections will rack up to $12^{\prime \prime}$ in a standard 6 ' section.

Step 1: Layout fence with a string line. Determine length of sections needed. Mark ground where centers of all holes will be. For a 2 " post, center of hole will be 1 " away from string. Dig all holes. We recommend to have bottom of holes below frost line (if possible) and bell out bottom of holes to help prevent frost uplift. An 8 " to 9 " diameter hole is recommended for these posts.

Step 2: Setting post. Caps should be placed on posts before installation. Secure caps by either tapping them on a grassy area or with a mallet. Pour approximately half a bag of concrete mix in hole. Place post in hole with concrete. Insert section. Place next post in hole with concrete. Level post and section to correct height according to the height of the fence. Pour more concrete around post. We recommend concrete be at least 8 " below the ground. Repeat as above. When all posts and sections are installed, double check all posts and fence height. Using a rod (or something similar), run it up and down through the concrete a few times around the post to help pack the concrete. Add some water to permanently set posts.

Cutting DownTo cut down a section, determine length of section needed (measurement inside to inside of post plus ${ }^{7} / 8$ "). Center section between posts, mark and cut. Drill in ${ }^{3} / 16$ " from end of rail. Center $\mathrm{a}^{3} / 4$ " slot (this can be done by using a $1 / 8$ " drill bit, centering first hole, then drill another hole on each side making a continuous slot). Insert rail locks and install as above.

## Removing Sections From Post:

To remove a section from post after installation, take a pair of needle nose pliers under rail and pull tab down. Slide rail out slightly until this is done for all rails. Section will then slide out of post.

## Replacing

To replace a picket, first determine which side of the picket the e-clip is located. (All e-clips will be located same side in section). Take a flat head screw driver under rail between picket and e-clip. Slide away from picket. Do this for all rails. Insert new picket with pre-drilled holes facing e-clips, slide e-clip toward picket with flat head screwdriver (or finger) until e-clip snaps into picket.

If e-clip needs replaced, take need nose pliers, squeeze e-clip together, twist and pull down. To insert new e-clip, squeeze e-clip together, twist, insert above track inside of rail.

## Gate

 Installation:It is recommended to use aluminum post stiffeners inside each post by the gate. These add extra strength in supporting the gate. Install the stiffeners inside the gate posts when installing the posts. Place open side of post stiffener towards fence. If using a blank post, make sure the closed sides are towards the gate opening. Caps should be placed on posts before installation. Gates are pre-assembled; although, the hinges and latch need to be applied. Installation instructions are provided with the gate hardware.

